



## **Workshop Payment Terms and Conditions**

By making a payment for any of EJaRt Creative Courses & Workshops you agree to abide by these Terms and Conditions.

### **What's included**

Please see the individual workshop details, mentioning specific requirements for each Course & Workshop: items EJaRt Creative will provide and those things you should bring yourself. EJaRt Creative reserves the right to make amendments to workshops and their requirements but will notify you if you have already booked a place.

### **Workshop Machines**

Sewing Machines may be available to be hired for textile sessions but will need to be booked and paid for in advance.

### **Health & Safety**

All participants should wear sensible shoes and clothing. Some resources or equipment used during the workshops, could stain or damage your clothing. EJaRt Creative is not liable for any damage that occurs to clothing.

If you have any requirements around accessibility or special requests, then please inform EJaRt Creative prior to booking.

EJaRt Creative is not liable for:

- Any accidents or injuries that may occur whilst attending any Course or Workshop or on the premises or grounds.
- The breakdown of Students own machines, whilst being used on the premises.

### **Dietary requirements & food allergies**

If you have any dietary requirements or food allergies, then please inform EJaRt Creative when booking onto a Course or Workshop.

EJaRt Creative, Grange Farm, Grundisburgh Road, Hasketon, Suffolk IP13 6HN

Tel: 01473 735007 email: [hello@ejartcreative.co.uk](mailto:hello@ejartcreative.co.uk) [www.ejartcreative.co.uk](http://www.ejartcreative.co.uk)

**Skin allergies:**

If you have a skin allergy, please inform EJaRt Creative prior to booking onto an Aromatherapy, or similar Course or Workshop.

**Pricing:**

EJaRt Creative reserves the right to alter pricing at any time. Prices are current at the time of booking.

**Session Times:**

Session Times will be included in the Individual Workshop details. Please arrive promptly, to allow the maximum amount of time for your creative session.

**Content:**

You are prohibited from using any of the class information, designs, photography or materials supplied by EJaRt Creative for any commercial purposes: subject to copyright.

**Gift Vouchers:**

Gift Vouchers may be used for Workshops or Products and are usually valid for 12 months from their date of purchase. To book a workshop with a gift voucher, please email: [hello@ejartcreative.co.uk](mailto:hello@ejartcreative.co.uk), or call into EJaRt Creative or Telephone: 01473 735007. Refunds are not available on workshops purchased with a Gift Voucher.

**Privacy:**

Please see EJaRt Creative Privacy Policy. Debit or credit card details are not stored.

**Deposits and refunds:**

For more information about paying deposits, cancelling a place, or receiving a refund, please see EJaRt Creative [Deposits, Cancellations and Refunds Policy](#).

**Cancellations:**

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## **Deposits, Cancellations and Refunds Policy**

EJaRt Creative asks for full payment with each course, workshop or private booking (unless otherwise stated). This non-refundable payment secures your place.

### **Courses**

If you have signed up for a course of multiple sessions you may be offered the opportunity of splitting the payments over the period of time. If you do not attend all the course sessions, or cancel halfway through the course, you will still be required to pay the course cost in full.

By signing up to the course and paying the deposit to secure your place, you are agreeing to pay the full cost of the course.

Cancellation Terms apply to the start date of the course only. Once you have commenced you will not be entitled to a refund and must pay for the course in full.

### **Cancellations and Refunds**

Courses and Workshops require a great deal of planning, including ordering supplies and tools, booking staff and making commitments to pay any Tutors. Cancellations can result in lost revenue.

Most bookings for Courses and Workshops are made months in advance, so it is then difficult to resell any places within a short period of time before the start date.

**To cancel a place for a Course or Workshop** please provide EJaRt Creative with written notice via email; [hello@ejartcreative.co.uk](mailto:hello@ejartcreative.co.uk). Unless EJaRt Creative has acknowledged your request, you should not consider your request delivered. If you don't receive a response within 48 hours, then please send a follow-up email. Messages via Social Media cannot be accepted for cancellations.

**Cancellations made more than 4 weeks before the first date of your Course or Workshop** - EJaRt Creative will issue a refund of the balance already paid, where applicable, less an administration fee of £5 or You can opt to transfer your booking to an alternative workshop date or You can opt to receive a credit voucher to spend on future purchases at EJaRt Creative.

**If you wish to cancel your space less than 4 weeks before the date of your Course or Workshop** - EJaRt Creative will endeavour to resell your space for you. If the space can then be resold, EJaRt Creative will

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issue a refund of the balance already paid, where applicable, less an administration fee of £5. However, if EJaRt Creative is unable to find someone to take your place, you will not receive a refund. Transfers to alternative Workshops are at the discretion of EJaRt Creative.

All refunds are made to the source of the initial payment, i.e.: fees paid by a credit/debit card can only be refunded to the same card. Refunds are not available on gift voucher purchases.

### **Cancellations by EJaRt Creative**

On occasions it may be necessary for EJaRt Creative to cancel a Course or Workshop at short notice.

EJaRt Creative is entitled to cancel/postpone any Course or Workshop at any time.

In this event, an alternative date will be offered to you. If this is not suitable, or we cannot provide an alternative date, EJaRt Creative will issue a full refund of the balance already paid, where applicable or You can opt to transfer your booking to an alternative workshop or You can opt to receive a credit voucher to spend on future purchases at EJaRt Creative.

EJaRt Creative liability is only for the cost of the class. If the class is cancelled, Students are liable for any costs incurred including materials purchased in advance, travel or accommodation.

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